



## MACARTHUR ASTRONOMICAL SOCIETY

### MANAGEMENT COMMITTEE MEETING MINUTES

Held at 55 Crommelin Crescent, NSW  
on Wednesday 4<sup>th</sup> July 2011

Meeting opened at 7.30 pm, closed at 9.41pm

#### 1 OPENING OF MEETING & APOLOGIES

Present: T. Rhodes (Chair), C. Malikoff, T. Law, L. Wright, S. Grainger, C. McVeigh & R. Powell.

#### 2 MINUTES OF PREVIOUS MEETING

Motion: "That the minutes of 1<sup>st</sup> June meeting be adopted." Moved TR, seconded ChM, carried unanimously.

#### 3. BUSINESS ARISING FROM THE MINUTES

**3.1 Identity Badges:** ChM will have badges available next week.

**3.2 Video Recordings:** It was agreed to drop this idea for now because speakers are unlikely to agree; and the huge task of editing would not justify the end product..

**3.3 Weekend Away:** proposed visit to Parkes, 8th-9<sup>th</sup> October, the Parkes 'Open Weekend'. The trip will also visit Dubbo Observatory for viewing. So far twelve members are interested.

**3.4 Hawaii Trip:** to be tried one more time at the next general meeting, to gauge interest.

**3.5 Meeting Room:** The situation remains unclear, due to lack of contact with UWS. TL will investigate the Curran's Hill Community Centre with Camden Council, as a contingency.

**3.6 Any other business arising from the minutes:** no other business.

#### 4 REGULAR BUSINESS

##### 4.1 Treasurer:

Monthly financial report: a cash report (dated 30<sup>th</sup> June) was provided by TL (attached). Summary:

Term deposit:	\$7,000.00
Cash account:	\$4,769.54
PayPal account:	\$2.50
Refreshment float:	\$40.00
Merchandise float:	\$100.00
<b>TOTAL CASH ASSETS:</b>	<b><u>\$11,912.04</u></b>

Motion: "That the Treasurer's Report be adopted," moved: TL, seconded: TR, carried unanimously.

Motion: "That \$8,000 be invested in a term deposit for six months," moved: TL, seconded: TR, carried unanimously.

##### 4.2 Membership:

Motion: "That the membership applications from Andrew Wood & Nicole Ireland be approved"; moved TL, seconded TR, carried unanimously. Current membership status (including 3 honorary members) is **91**.

##### 4.3 Merchandise:

(i) sales and current stock holding: SG presented a merchandise report dated 1<sup>st</sup> July (attached). In summary, sales for the month totalled \$20.00 and the current stock is: **\$ 2,052.84.**

(iii) acquisition of new stock: agreed to restrict shirts to blue colour only.

(iv) membership pack: further discussion. SG to price proposed contents based on availability of stock.

##### 4.4 General meetings:

Upcoming guest speakers: Jul: Mike Ireland; Aug: Geraint Lewis; Sep: Chris Malikoff. The annual 'mix' target of speakers needs to be 6 pros, 3 members and 2 workshops.

##### 4.5 The Forest:

(i) Last event: 1st/2nd July, clear, (4/5); (ii) Next: 29th/30th July; need to decide who collects the keys;

(iii) Increased fees. International House are increasing the weekend fee from \$70.00 to \$150.00. We are

to try and get a \$40.00 discount again and offer to do even more maintenance work.

(iv) Forest cabin clean-up: Following our April weekend at The Forest, a subsequent occupant found the cabin in disarray. It is now established that MAS was not the last occupant before the mess was reported.

#### **4.6 Stargard:**

(i) Last event: 25th June, clear, (12); (ii) Next: 23rd July; (iii) Consider a barbecue at a future session.

#### **4.7 Public outreach events:**

(i) Wollondilly Anglican College (11th June): Went well, 12 members, students and teachers all happy.

(ii) International House Students' Night: 20<sup>th</sup> August. Poor choice of date by IH but will accept.

(iii) Future plans: Set up a public night at The Oaks on 10<sup>th</sup> Sept. Brand name for public nights to be "Magnitude." ChM will do a logo. TR will contact N.Sharpe to arrange the date with WSC.

(iv) Macquarie Fields H.S.: no response from school regarding donation, publicity or fund-raising proposal.

#### **4.8 Fundraising:**

(i) Bunnings barbecues: Tony Law will get details from JR and follow up with Bunnings.

(ii) Forum sponsorship, website advertising & Prime Focus advertising: RP tabled a draft letter. It was agreed that RP & TL would jointly finalise the letter; prepare a commercial target list; and issue the letters. The letters to include proposed prices: \$100.00 per month each for Forum sponsorship, website advertisement or Prime Focus advertisement. Exhibition sponsorships to be gold, silver and bronze, prices to be agreed.

**4.9 Prime Focus magazine**: the deadline for contributions is 11th July. Need to distribute to other clubs. Deadline for members contributions: every second Monday.

**4.10 Website, Web Shop, Forum and Facebook**: ChM is looking for a new web template that will match Prime Focus. Web shop page will be improved when photo-shoot is carried out. ChM will look at ways of improving Facebook presence for the Astronomy Forum.

**4.11 Technical Advancement**: Discussed holding workshop classes at The Forest and/or Stargard. Need to review section leaders and give them a new title. Photographers to be given a single target at sessions by ChM to aim at raising the standard.

#### **4.12 Correspondence & Publicity:**

Correspondence in: E-mail from International House re Student's Night and price increase for the cabin; Membership applications from Andrew Wood and Nicole Ireland; and June Night Sky from Bintel (x10).

Correspondence out: Letter to Campbelltown Council re light pollution & e-mail to UWS re meeting.

Publicity: Diary notices for print and electronic media and Facebook for 18<sup>th</sup> July all issued; Media statement re Forum for 18<sup>th</sup> July to be issued tomorrow.

### **5 NEW BUSINESS**

**5.1 Questionnaire**: Trevor to handle it.

**5.2 Committee Meetings**: to revert to first Monday of each month.

### **6 NEXT COMMITTEE MEETING**

Will be held on Monday 1<sup>st</sup> August at Carol's house.

**7 CLOSE OF MEETING** The meeting closed at 9.41 pm.

*Roger Powell,  
Secretary  
5<sup>th</sup> July 2011*

Signed: T. Rhodes (President) ..... R. Powell (Secretary) .....

## APPENDIX 1: MAS Treasury & Membership Report 30<sup>th</sup> June 2011

Cash float of **\$40.00** for coffee etc; Stewart has **\$100.00** cash float for merchandising; PayPal account **\$2.50**  
Term deposit **\$7,000.00**

### Banking

Date	Details	Cheque	Receipt	Merchandise	Membership	Forest	Donations	Other	Income	Expense	Date Banked	Balance
b/fwd												\$3,353.90
3/06/2011	Wade McCartney via PP		85309		\$ 40.00				\$ 40.00			\$4,259.65
1/06/2011	Merchandise		85312,3	\$ 83.00					\$ 83.00		15/06/2011	\$4,342.65
1/06/2011	Interest H Q.							\$ 0.17	\$ 0.17			\$4,342.82
3/06/2006	via PayPal TL-		85317		\$ 40.00				\$ 40.00			\$4,382.82
7/06/2011	postage etc	331								\$ 43.20		\$4,339.62
21/06/2011	International H	332								\$ 70.00		\$4,269.62
23/06/2011	Interest TD							\$ 209.42	\$ 209.42			\$4,479.04
28/06/2011	Deposit		85315-317		\$ 100.00	\$ 56.00			\$ 156.00		28/06/2011	\$4,635.04
												* unrepresented \$ 134.50
												\$4,769.54

### Membership

Huyman Quereshi has rejoined; two new memberships to approve, Andrew Wood & Nicole Ireland. Total Membership stands at 88 members and 3 Honorary.

Tony Law  
Hon. Treasurer

## APPENDIX 2: MAS Merchandise Report 1<sup>st</sup> July 2011

stock control 1st July 2011										
Item	Stock	Unit Cost	Total Cost	SP Memb	No.	Sales Public	No.	Total	Stock Balance	
DVD Magnitude	1	\$4.50	\$4.50	\$10.00		\$15.00		\$-		1
DVD Magnitude II	2	\$2.50	\$5.00	\$10.00		\$15.00		\$-		2
Star Wheels Large	5	\$19.20	\$96.00	\$25.00		\$30.00		\$-		5
Star Wheels Small	1	\$12.50	\$12.50	\$15.00		\$15.00		\$-		1
Sew on Patches White	17	\$7.00	\$119.00	\$10.00		\$12.00		\$-		17
Sew on Patches Black	14	\$7.00	\$98.00	\$10.00		\$12.00		\$-		14
Beanies	14	\$11.22	\$157.08	\$15.00		\$20.00		\$-		14
Baseball Caps	6	\$15.30	\$91.80	\$20.00		\$25.00		\$-		6
Coffee Mugs	68	\$8.50	\$578.00	\$10.00	2	\$12.00	2	\$20		64
Astronomy 2010	2							\$-		2
Astronomy 2011	8	\$17.30	\$138.40	\$20.00		\$25.00		\$		8
Emu Dreaming:	7	\$10.00	\$70.00	\$10.00		\$15.00		\$-		7
Heavens Above - on consignment	9	\$15.00		\$18.00		\$25.00		\$-		9
Compendium - on consignment	12	\$20.00		\$25.00		\$30.00		\$-		12
Shirts										
Mens White M	2	\$28.44	\$56.88	\$35.00		\$40.00		\$-		2
Mens White L	2	\$28.44	\$56.88	\$35.00		\$40.00		\$-		2
Mens White XL	2	\$28.44	\$56.88	\$35.00		\$40.00		\$-		2
Mens Navy M	4	\$28.44	\$113.76	\$35.00		\$40.00		\$-		4
Mens Navy L	1	\$28.44	\$28.44	\$35.00		\$40.00		\$-		1
Mens Navy XL	2	\$28.44	\$56.88	\$35.00		\$40.00		\$-		2
Mens Black S	1	\$28.44	\$28.44	\$35.00		\$40.00		\$-		1
Mens Black M	4	\$28.44	\$113.76	\$35.00		\$40.00		\$-		4
Mens Black L	2	\$28.44	\$56.88	\$35.00		\$40.00		\$-		2
Mens Black XL	2	\$28.44	\$56.88	\$35.00		\$40.00		\$-		2
Womens Navy 12	1	\$28.44	\$28.44	\$35.00		\$40.00		\$-		1
Womens Navy 14	1	\$28.44	\$28.44	\$35.00		\$40.00		\$-		1
<b>Total Value</b>			<b>\$2,052.84</b>							
						<b>Monthly Sales</b>		<b>\$20.00</b>		

Stewart Grainger  
Merchandise Officer